ELECTION GUIDELINES

2026 Elections Guidelines for the Carroll High School Alumni Association in the Diaspora (CHSAAD) published August 25, 2026.

APPLICATIONS: The Election Committee will receive application via email/WhatsApp from August 30 – September 19, 2026. Application should be ½ Page to 1 Page Self Introduction, Leadership Skills/Experiences and position being applied for. **Application fee is 25.00 for all Elected Offices.**

CANDIDATES NOTIFICATION DATE: All Successful Candidates will be notified by September 20, 20226 and Campaigning begins immediately up to September 25, 2026.

OPEN POSITIONS

A. Positions to be voted for on the Executive Committee include:

i. President
ii. Vice President
iii. Secretary General
iv. Treasurer

B. Positions to be voted for on the Board of Directors include:

I. Two Board Member (CHS Grassfield)
II. Two Board Members (CHS Yekepa)
III. Two Board Member (Former Teacher/One with Passion for Education)
v. One Board Member from outside of USA

The Candidates with the Highest Votes in each of the Categories above shall be elected for three (3) years term, the lesser for two (2) years term.

VOTING: Voting shall be conducted Digitally/Virtually from September 21 -25, 2026 and Voting shall be conducted In Person ONLY on Saturday September 26, 2026 during the Convention Meeting. Voting: Digitally/Virtually is permitted for all elected positions.

III. **CANDIDATES ELIGIBILITY**: To qualify for office, a candidate must be an active member of CHSAAD in good standing for a minimum of one year. "Good standing" is defined as: * Financial Integrity: The candidate must be current with **ALL Membership Dues** for both the entire prior fiscal year (120.00) and the entire current fiscal year (120.00). **This Provision Does Not Apply to the Two Board Member (Former Teacher/One with Passion for Education).**

III. **VOTERS ELIGIBILITY:** To qualify to Vote, one must be an Alumni of CHS and must have paid All Membership Dues (120.00) for the current year.

RESULTS: Election Results will be announced prior to the Close of the Convention Business Session.

THESE GUIDELINES ARE BUTRESSED BY THE ELECTION POLICY AND CONSTITUTION

ELECTION POLICY

1.Purpose and Neutrality The purpose of this policy is to establish a fair, transparent, and standardized process for electing the leadership of CHSAAD, as mandated by Article VII, Section 7.1 of the Constitution. The leadership of the Association subject to these rules includes the President, Vice President, Secretary General, Assistant Secretary-General, Treasurer, Assistant Treasurer, Public Relations Officer, and all members of the Board of Directors. The Independent Election Committee shall manage the electoral process without outside interference to maintain a strictly neutral environment.

II. Election Schedule * Appointment: The Board of Directors shall appoint the members of the Independent Election Committee ninety (90) days prior to any scheduled election. * Guidelines: In accordance with Section 7.1c of the Constitution, the Election Committee shall publish clear procedural guidelines sixty (60) days prior to the election. * Nominations: The official window for nominations and applications shall open thirty (30) days before the election date and close two (2) days before the commencement of online voting.

III. Candidate Eligibility To qualify for office, a candidate must be an active member of CHSAAD in good standing for a minimum of one year. "Good standing" is defined as: * Financial Integrity: The candidate must be current with all membership dues for both the entire prior fiscal year and the entire current fiscal year. * Participation: The candidate must have attended at least four (4) monthly general meetings within the last twelve (12) months. Note: This requirement becomes effective after the 2026 convention. * Convention Provision: Since the convention is usually held in the first three months of the fiscal year, candidates paid in full for the last two fiscal years are considered current. The fiscal year of the association runs from July 1 to June 30. The Election Committee is responsible for certifying all candidates based on these rules.

IV. Inclusive Voting & Digital Access To ensure maximum participation across the diaspora, voting shall be conducted via a secure digital platform alongside traditional physical ballots where applicable.

V. Integrity of Voting The Election Committee shall implement measures to guarantee that all votes—whether online or in person—remain secret to respect member privacy and the integrity of the results.

VI. Quorum Pursuant to Section 8.1 of the Constitution, a minimum of ten (10) members is required to constitute a quorum for a general meeting. This ten-member minimum applies to the election of officials and automatically includes members who cast their votes online prior to the scheduled election day.

VII. Voter Eligibility Only members current on their membership dues are eligible to vote. For elections held during the convention, members who were paid in full for the previous fiscal year (July 1 to June 30) shall be considered eligible voters.

VIII. Ballot Design and Publication The Election Committee is responsible for designing and publishing both electronic and paper ballots. For online voting, the Committee shall select a suitable platform that ensures a free and fair process in alignment with the Constitution.

IX. Counting and Results * Transparency: The counting process shall be transparent and open to all Association members, including candidates and their representatives. * Determination: Winners shall be determined by a simple majority vote. * Announcement: Official results shall be announced within twenty-four (24) hours of the close of polls via the General Assembly or the official Association WhatsApp group.

X. Resolution of Disputes The Election Committee is responsible for resolving all disputes arising from the electoral process in accordance with Section 7.1 of the Constitution. * Filing: Candidates have twenty-four (24) hours after the announcement of results to file a complaint. * Resolution: The Committee has up to seven (7) days to resolve any filed disputes.

XI. Dissolution of Committee The Independent Election Committee shall be automatically dissolved seven (7) days following the conclusion of any scheduled election.